



# ITHACA COLLEGE

## International Advisory Committee

### **Ithaca College Policy on Employee and Student Travel to Travel Warning Countries: FINAL (6-8-16)**

Ithaca College does not permit travel to countries with a U.S. Department of State travel warning or to countries where the College's insurance carrier will not provide coverage. The College may permit exceptions to this travel policy after a review of the purpose of the proposed travel, the arrangements for safety and security, and the time to be spent at the destination. The Office of International Programs is responsible for the development and implementation of procedures for the review and approval of any exceptions to this policy.

In the case of approved travel to a destination under a U.S. Department of State travel warning, employees, students and their guardians must sign a waiver releasing the College from liability, acknowledge having read and understood the U.S. Department of State travel warnings regarding the destination country, confirm their agreement to comply with the rules, regulations, and directives of the appropriate authorities of the country, and commit to register their travel and contact information with the United States Embassy.

To assure medical and political/security evacuation coverage for individuals to travel to countries with warnings, the College may be required to share the travel information with the College's insurance carrier in advance of approved travel. Employees, students, and their parents/guardians should note that the carrier may not provide insurance nor services for the destination country; costs not covered by the insurance carrier will be the responsibility of the employee, student and/or parents/guardians.